**<Attachment 1>**

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| **GSIS BK21 Academic Conference Travel Grant Application Form** | |
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| **1. Personal Information** | |
| **1) Name** |  |
| **2) Student ID Number** |  |
| **3) Major** |  |
| **4) Course & Semester** | 1. **M.A. ( ) semester** 2. **Ph.D. Coursework ( ) semester** 3. **Ph.D. Candidate ( )** |
| **5) Thesis (academic) Advisor** |  |
| **6) Previous Travel Grants** | **1) Number of travel grants received: ( ) times**  **2) Name of Conference (Year & Semester / Int’l or Domestic)**  - ex. Development Studies Association 2021 Annual Conference (Spring 2021 / International) |
|  |  |
| **2. Academic Conference Information** | |
| **1) Conference Title** |  |
| **2) Host Country & Location** |  |
| **3) Host Institution** | **1) Institution Name**:  **2) Website url:** http:// |
| **4) Dates** | **1) Total conference period:** YYYY/MM/DD – YYYY/MM/DD  **2) Date of your presentation:** YYYY/MM/DD |
| **5) Panel Name (and Number)** |  |
|  |  |
| **3. Paper/Presentation Information** | |
| **1) Presenter** | **1) Single author ( )**  **2) Co-authored ( ):**  **- 2nd author:** Name of co-author & affiliation (presenter O)  **- 3rd author:** Name of co-author & affiliation (presenter X) |
| **2) Paper Title** |  |
| **3) Abstract** |  |
| **4) Describe why presenting at this conference is important for your thesis** | - Features of the conference and relevance of the theme to your thesis topic  - What you expect to gain from participating  - Other remarks |
|  | |
| **4. Schedule and Budget** | |
| **1) Tentative schedule** | |
| - Tentative timeline   |  |  |  |  | | --- | --- | --- | --- | | **Date** | **Location** | **Activity** | **Remarks** | |  |  |  |  | | |
|  | |
| **2) Tentative budget plan** | |
| - Summary of budget plan   |  |  |  |  | | --- | --- | --- | --- | | **Item** | **Expected Cost** | **Basis of Calculation** | **Remarks** | |  |  |  |  | | **Total** |  | | | | |
| **5. List of Documents to be Attached** | |
| 1) Pledge and Agreement for Academic Conference Participation (Form 1)  2) Confirmation of Conference Participation Conditions:  \* Int’l Conference: submit Form 2-1 / \* Domestic Conference: submit Form 2-2  3) Official invitation letter from host institution (if not issued officially, submit a copy of an email that indicates your paper has been accepted for presentation)  4) Tentative program – attach the page and highlight the section that indicates your name, affiliation, and paper title (can be submitted later if not available before application for travel grant)  5) Registration fee invoice (Invoice must indicate both student membership discount & early-bird registration rate) | |
| **I hereby confirm that all necessary items are attached, and that I take full responsibility for all the information indicated in this application form. I agree that the copyright of all submitted items is owned by GSIS BK21.** | |

**Date: (YYYY/MM/DD)**

**Name: 　 (Signature)**

**Thesis (academic) Advisor: (Signature)**

<Form 1>

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| **Pledge and Agreement for Academic Conference Participation**  **◦ Name**:  **◦ Student ID Number**:  **◦ Course & Major**:  I, upon my receiving the “GSIS BK21 Academic Conference Travel Grant,” hereby agree and pledge to the following terms:  1) I shall diligently participate in the academic conference and follow all related rules and regulations in good faith.  2) In case of going abroad for conference participation, I understand that purchasing overseas traveler’s insurance and taking preventive health care measures is mandatory and that personal safety and health-related issues, including accidents and incidents, personal hygiene, and diseases/illnesses resulting from overseas travel, are solely my own responsibility. I release and discharge Seoul National University from any claims or liabilities related to safety and health-related issues I may experience during and/or after the travel for international academic conference participation.  3) I understand that I must submit all required documents within two weeks after returning. I am fully aware that partial/full amounts of the travel grant may be returned depending on actual travel period and improper usage.  4) In the case where I am unable to fulfill my duty due to personal reasons and/or as a result of disciplinary action resulting from my failure to comply with the relevant rules and regulations, I will return the funding received from GSIS BK21 immediately.  As a student of Seoul National University’s Graduate School of International Studies BK21 Program, I agree to all of the above and pledge that I shall act in accordance with the university rules and code of conduct.  Date: (YYYY/MM/DD)  　Name: 　 (Signature) |

<Form 2-1. International Conference>

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Confirmation of International Conference Participation Conditions**  **◦ Applicant Name**:  **◦ Student ID Number**:  **◦ Course & Major**:   |  |  | | --- | --- | | **Conference Information** | | | **1) Conference Title (학술대회명)** |  | | **2) Country and Location (개최국 및 장소)** |  | | **3) Conference Period (개최기간/일시)** |  | | **4) Website (웹 링크)** |  | | **5) List of Participating Countries (참가국가 - 4개국 이상)** | Must be over 4 countries | | **6) Main Presenter (주 발표자 국적 및 소속)** | Name / Nationality / Affiliation | | **7) Total Number of Papers Presented (총 발표논문 수 – 10건 이상)** | Must be over 10 papers | | **8) Number of Papers Presented by Foreigners**  **(외국인 논문 수)** |  | | **9) Ratio of Presentations Made by Foreigners**  **(외국인 논문비율: 국외개최 50%이상, 국내개최 1/3이상)** | Must be over 50% (if hosted overseas)  Must be over 1/3 (if hosted in Korea) |   I hereby confirm that the above conference meets the international academic conference standards of the National Research Foundation of Korea.  상기 국제학술대회가 한국연구재단의 국제학술대회 기준에 부합됨을 확인합니다.  Date: (YYYY/MM/DD)  Thesis (Academic) Advisor (지도교수): (Signature)  Chairman of SNU GSIS BK21 Program (교육연구단장): 박 태 균 (Signature) |

<Form 2-2. Domestic Conference>

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| **Confirmation of Domestic Conference Participation Conditions**  **◦ Applicant Name**:  **◦ Student ID Number**:  **◦ Course & Major**:   |  |  | | --- | --- | | **Conference Information** | | | **1) Conference Title (학술대회명)** |  | | **2) Country and Location**  **(개최국 및 장소)** |  | | **3) Conference Period (개최기간/일시)** |  | | **4) Website (웹 링크)** |  | | **5) List of Participating Countries**  **(참가국)** |  | | **6) Main Presenter**  **(주 발표자 국적 및 소속)** | Name / Nationality / Affiliation | | **7) Total Number of Papers Presented (총 발표논문 수)** |  |   I hereby confirm that the above information is correct.  상기 국내학술대회의 정보에 오류가 없음을 확인합니다.  Date: (YYYY/MM/DD)  Thesis (Academic) Advisor (지도교수): (Signature) |